1965 VINTAGE FESTIVAL ANNOUNCEMENT

The Vintage Festival Committee of your Sonoma Valley Chamber of Commerce is now receiving reservations for activities, booth spaces, programs and areas required for this year's Festival. We sincerely hope your organization will participate in the various programs and activities in some capacity this year. Remember September 17, 18, and 19th by participating as an organization or by recommending your individual members to volunteer.

The activities from which a revenue is expected in food, games, etc. both on and off the Plaza will pay a commission of 12½% of the net to the Vintage Festival Association. This commission will be paid to the Vintage Festival committee of the Chamber of Commerce after all bills are paid, but in no case later than 30 days after the Festival, accompanied by the attached accounting form.

Booth spaces and program areas will be allotted upon return to the Chamber of Commerce office of the completed agreement (attached) and of the completed City of Sonoma agreement (attached) in duplicate. Date of reservation, location previously held and statement of preference will all be taken into consideration.

Replies requested as soon as possible but no later than September 2. A general briefing session and question and answer period concerning all activities, except the Pageant, for all participants in the Vintage Festival will be held at the Chamber of Commerce office on Tuesday, September 7 at 5 P.M.

Your Vintage Festival Committee

Chairman

2021.3.52 (a)

A G R E E M E N T

Between the Vintage Festival Committee of the Sonoma Valley Chamber of Commerce and _____ hereinafter referred to as the operator.

Operator hereby requests permission to conduct the following activity: _____ during the Vintage Festival on 17, 18, 19th, September 1965.

Operator agrees to pay a commission of 12½% of the net on each activity, based on auditable records or receipts and expenses, as per attached form.

Further the operator agrees to the following:

1. To provide, transport, erect, operate, dismantle and remove any facility or equipment required to conduct activity.
2. Furnish with this agreement the size of facility and size of area required and your preferred location.
3. To assume all liability arising from the handling and/or operation of this activity.

Reservation of $10.00 accompanies this agreement. This fee will not be refundable and will be considered as part of your 12½% commission to the Vintage Festival Association.

SIZE OF AREA REQUIRED _____

SIZE OF FACILITY REQUIRED _____

PREFERRED LOCATION _____

SIGNED _____ DATE _____
operator

APPROVED _____ DATE _____
Vintage Festival Committeeman

2021.3.52(6)

City of Sonoma

ORGANIZATION APPLICATION FOR USE OF PLAZA

Date _____

1. Name and kind of activity or use being requested _____

2. Name of organization conducting the activity: _____

3. Name of local representative, officer, or responsible party _____

4. Address _____

5. Telephone: Home _____ Business _____

6. Schedule of proposed activities:
   a. Dates and hours of use, includihg dates and hours needed for preparation.
   b. Areas of the Plaza to be used and person to be on duty in the area.

Dates	Hours from	Hours to	Area and Persons Responsible
_____	____	____	_____
_____	____	____	_____
_____	____	____	_____

7. Describe any need for special change in street parking zones _____

8. Amount of cash deposit for cleanup and/or damage _____
   (Rrefundable if satisfactorily completed by the organization.)

9. Name of persons to be employed for janitorial service during hours of use.
   (State here if City is requested to contract for this service.)
   _____

10. Electrical appliances to be used

_____	_____	_____
_____	_____	_____

11. Special conditions, if any _____

I/We understand that the Sonoma Plaza is a designated National Historical Landmark and that I/We will take particular care to avoid damage to or defacing of the Sonoma Plaza in any manner should this permit be granted. I/We acknowledge we have read and understand the rules and conditions set forth on the reverse hereof, and that I/We shall be bound thereby. I am authorized by the above named organization to apply and sign in their behalf.

_____
Signature

City Data: License Granted: _____ Deposit Posted: _____

Exhibit "A"

2021.3.52 (c-d

RULES AND CONDITIONS

GOVERNING USE OF THE SONOMA PLAZA

1. Use is restricted to organizations dedicated to the welfare of the community on a non-profit basis.

2. Laws regarding Health, Sanitation, Safety and Food Handling of the City of Sonoma and of the State of California must be rigidly observed.

3. Booths, cooking devices and other devices placed upon the Plaza are subject to continuing safety approval by the fire department of the City. (Flamable Materials prohibited.)

4. No signs, placards, etc., shall be fastened to trees, shrubs or buildings upon the Plaza, save with special permit.

5. No parking within the confines of the Plaza is permitted on the weekends.

6. The cleanup bond or deposit shall be estimated by the City Administrator, and may be refunded by him if the applicant performs the required cleanup satisfactorily as of the day of the permitted use. If city personnel are requested, or must be assigned to cleanup, said cleanup time, at the per man hour rate assigned, plus 20%, shall be deducted from the cleanup deposit and the balance, if any, shall be paid thereafter, to the applicant. Should cleanup time debt be in excess of the deposit, applicant will remit same promptly upon billing by the City.

7. Applicants will be chargeable for damage due to causes within the control of applicant.

8. The City of Sonoma expressly states that it assumes no liability for any damage or injury occurring during the course of applicants permitted use. Applicant specifically agrees to indemnify City, its officers and employees, from all claims of any kind whatsoever arising from applicants use, and, where requested, to furnish City with evidence of insurance satisfactory to City, and in amounts and form set by City.

Adopted: August 6, 1965
Reso. 1438 (65-67)
Exhibit "B"

_____
Signature of Applicant

ACCOUNTING FORM

GROSS RECEIPTS _____ $_____

COSTS _____ $_____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

TOTAL _____ $_____

NET RECEIPTS _____ $_____

87½% Retained by operator $_____

12½% to Vintage Festival Association $_____

Check #_____ Cash_____ $_____

2021.3.52(e)